



CMCA is looking to add art preparators/installers to our team for this September and beyond. This is independent contract work. Our installation periods are typically in September, January, and May, for three weeks in each month. Preference will be given to those who can commit to at least 3 days per week (M-F) during these periods.

Job Description:

- Assist in the movement, packing, and crating of works of art
- Assist in art installation and de-installation
- Assist with installation of video, sound, and other tech-based elements.
- Installs labels, vinyl text, signage, and other graphics.
- Under supervision, may perform painting tasks and simple carpentry
- Performs other duties or special projects as assigned

Qualifications:

- Minimum of a high school diploma or GED; preferred 1 or more years of experience and/or bachelor's degree in fine art, art history, liberal arts, or museum studies.
- Familiar with art object handling and installation, and art object packing and crating, preferred.
- Competent with basic hand and power tools
- Strong attention to detail, hand-eye coordination, spatial awareness and reasoning skills, large and small motor skills, and sensitivity to and understanding of materials
- Able to navigate smoothly between individual tasks and team efforts
- Able to lift 40 lbs; stand for long periods and well as crouch and move in variable ways; able to work long days when necessary.

CMCA is willing to train candidates who demonstrate: basic technical or construction skills, the ability to work under pressure, a respect for art objects, a desire to work hard and learn the industry standards.

Starting pay is \$20/hour.

Please send a resume and introduction via email to Curatorial Associate and Exhibitions Manager, Rachel Romanski. [romanski@cmcanow.org](mailto:romanski@cmcanow.org)